

The Sedalia Public Library Board met in regular session on Monday, October 13, 2025 in the Board Room. Billie Dunn, President, called the meeting to order at 5:03 p.m.

Present: Tessa Childers, Billie Dunn, Dana Foster, Lakin Janke, Virginia Kehoe, Byron Matson, Stephanie Sneed, Recording Secretary, Jamie Sparks, Director

Absent: Jackie Marshall, Emily Schmidt, Katie Stanley-Dietzman

Billie called for motions to approve the following reports:

September Minutes: Motion: Byron Matson moved the September Minutes be approved as presented; seconded by Lakin Janke. All approved.

August Financial Summary: Motion: Tessa Childers moved the August Financial Summary be approved as presented; seconded by Virginia Kehoe. All approved.

September Statistical Report: Motion: Dana Foster moved the September Statistical Report be approved as presented; seconded by Byron Matson. All approved.

Remarks from the President: Billie announced the annual Halloween Block Party on 6th Street will be open to families in the community once again on Halloween evening, October 31st.

Director's Report: Building & Technology: Jamie met with Jeremy Stone and Steve Rucker on September 10th regarding the proposed new sidewalk and revisions which will need to be made to the current sprinkler system before the project begins. All options are being considered, however, no decisions have been made. **Windows 11 Project:** Materials have been ordered from Lamm Technical Resources for the updated computer systems and software.

Jamie is waiting on quotes for construction of a circulation desk in the Children's Department. Once quotes are received, Jamie will forward to the Library Board for an email vote. The circulation desk will be funded by a memorial gift given by the Elizabeth Lewis Estate. Mrs. Lewis was an avid reader and supporter of our library.

Continuing Education, Meetings, & Library Goals: Twice monthly check-in's with full time staff on current project stats. Monthly planning meetings with Kaylee and Kristen on program planning. Jamie attended a Director's course with ALA and completed on September 22nd. Kaylee is currently viewing professional book, *'Adult Programs in the Library: Programs, Structuring, Finding Performers'*. Kristen attended the MLA conference in St. Louis on October 8th & 9th.

Collection and Materials: Fiction Collection Moved: The library was closed on September 26th to combine the fiction collection onto both the main floor and mezzanine. **MO Evergreen Update:** The automation grant was awarded on September 16th in the amount of \$48,689.00. New item barcodes have been ordered and new patron cards will be ordered soon. **Baker & Taylor,** our main book supplier has notified us the company is shutting down. We are currently placing orders through Amazon and purchasing the plastic to wrap our own books (this was

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typically done through Baker & Taylor). Jamie shared the library is in the process of trying to get an account set up with another supplier, however, this may take a while as this supplier is currently overwhelmed with many new customers.

Statistical Report Notes for September, 2025: Comparisons to last year of September, 2024, 4659 materials were circulated compared to September, 2025 of 5116; an increase of 457 circulated materials. Month to month comparisons with August, 2025 was 5388; a decrease of 272 compared to September, 2025 circulated materials.

Programming and Outreach: Adult Programs: Monthly Book Clubs had a total of 10 participants; Adult Outreach is currently serving 44 homebound readers. Additional programs in the month of September included a Film Watch Party, Fourth Wing Deep Dive Series, and a Family Friendly Bingo Night. Adult Services served 101 patrons during the month of September. **Children's Programs:** Thursday Morning Storytimes had 44 kids/42 caregivers. Other Monthly programs in September included 3rd Saturday Family, 'Make Your Own Book Activity'; LEGO Club, Bookworms, Sacred Heart Visits, and First Thursdays -Downtown Sedalia. A total of 122 Children received library program services during the month of September.

Committee Reports: none

Unfinished Business: none

New Business: none

Other Business: none

Public Comments: none

With no further business to discuss, Billie called for motion to adjourn. **Motion:** Byron Matson moved the meeting adjourn at 5:30 p.m.; seconded by Lakin Janke. All approved. The next regular meeting will be Monday, November 10, 2025.

Respectfully submitted,
Stephanie Sneed, Recording Secretary