

Minutes

September 8, 2025

The Sedalia Public Library Board met in regular session on Monday, September 8, 2025 in the Board Room. Billie Dunn, President, called the meeting to order at 5:00 p.m.

Present: Billie Dunn, Dana Foster, Lakin Janke, Virginia Kehoe, Jackie Marshall, Byron Matson, Emily Schmidt, Jamie Sparks, Director

Absent: Tessa Childers, Katie Stanley-Dietzman

Billie called for motions to approve the following reports:

August Minutes: Motion: Jackie Marshall moved the August Minutes be approved as presented; seconded by Byron Matson. All approved.

July Financial Summary: Motion: Lakin Janke moved the July Financial Summary be approved as presented; seconded by Emily Schmidt. All approved.

August Statistical Report: Motion: Jackie Marshall moved the August Statistical Report be approved as presented; seconded by Lakin Janke. All approved.

Remarks from the President: Billie remarked how much she is enjoying the cooler weather and was glad to see everyone.

Director's Report: Building: S & T Landscaping & Irrigation made a service call and assessed a leak in the irrigation system. Repairs were made to a non-functioning electric valve and associated piping on September 9th. **Labor Day Holiday Closure:** The library was closed on August 31 and September 1 in observance of Labor Day.

Staff & Volunteers: New Saturday Library Clerk, Jocelyn Traffenstedt, is currently training two days a week and Saturdays. Training will be completed by September 20th. **Continuing Education, Meetings, & Library Goals: Personal Development Webinar:** Jamie will be attending Advantage Plus webinar and begin a Director's course with ALA on Sept. 8th. Kaylee Daniel is participating in the Niche Academy, A Social Media Roundup for Librarians. Full time staff continue to meet twice monthly to stay updated as we take steps to migrate to MO Evergreen.

Collection and Materials: MO Evergreen Update: The automation grant was submitted on Aug. 18th. Spine labeling and weeding continues as we continue the migration process. **Libby:** Sedalia Public Library now has library owned books on the Libby application, a library goal.

Statistical Report Notes for August, 2025: Comparisons to last year of August, 2024 was 5342 circs to August, 2025 was 5388; an increase of 46 circulated materials. Month to month comparisons with July, 2025 of 6886 to August, 2025 was 5388; a decrease of 1498 circulated materials.

Programming and Outreach: Adult Programs: Monthly Book Clubs had a total of 11 participants; Adult Outreach is currently serving 42 homebound readers. Adult Paint & Sip

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Party had 11 patrons in attendance. Create & Connect event making stenciled tea towels had 20 participants. Adult Services served 85 patrons during the month of August. **Children's Programs:** The Summer Reading Program Finale Party was at Power Up Arcade on August 4th with 85 young library readers attending. Regular monthly Children's Programs have resumed this month beginning with Sacred Heart School visits and Storytimes. Our library is now offering a new program, "1000 Books Before Kindergarten". Details of the program are on the library's website.

News & Marketing: *Sedalia Democrat* ads were placed to promote 'Library Card Sign-Up Month' in September. **Community Engagement:** Library staff attending Downtown Sedalia's 'First Thursday' on September 4th and the upcoming Pride Picnic on September 27th.

Committee Reports: none

Unfinished Business: none

New Business: Budget Amendment for Windows 11 Project: The library's computers will not accommodate the software upgrade this fall to Windows 11. Lamm Technical Resources has provided a quote for consideration to replace a total of 17 desktop computers with software throughout the library's public computers and offices. Total quotes are for \$26,776.43 for 17 computers with software, and monitors as listed as well as \$2026.11 for 5 Epson Printers with power cords. The quotes will be presented to City Council for approval to amend the 2025-26 budget for the library.

Motion: Byron Matson moved the Library Board accept the quotes from Lamm Technical Resources as presented; seconded by Lakin Janke. All approved.

Other Business: none

Public Comments: none

With no further business to discuss, Billie called for motion to adjourn. **Motion:** Byron Matson moved the meeting adjourn at 5:35 p.m.; seconded by Lakin Janke. All approved. The next regular meeting will be Monday, October 13, 2025.

Respectfully submitted,
Stephanie Sneed, Recording Secretary