

**Minutes**

**June 9, 2025**

The Sedalia Public Library Board met in regular session on Monday, June 9, 2025 in the Community Meeting Room. Billie Dunn, President, called the meeting to order at 5:03 p.m.

**Present:** Tessa Childers, Billie Dunn, Dana Foster, Jackie Marshall, Emily Schmidt, Linda Sundy, Elisabeth Tessone, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

**Absent:** Lakin Janke, Byron Matson

Billie called for motions to approve the following reports:

**May Minutes: Motion:** Jackie Marshall moved the May Minutes be approved as presented; seconded by Elisabeth Tessone. All approved.

**Amended March Financial Summary and April Financial Summary: Motion:** Dana Foster moved the March and April Financial Summaries be approved as presented; seconded by Tessa Childers. All approved.

**May Statistical Report: Motion:** Dana Foster moved the May Statistical Report be approved as presented; seconded by Jackie Marshall. All approved.

**Remarks from the President:** Billie extended best wishes and appreciation to Linda Sundy and Elisabeth Tessone for serving on the Library's Board of Trustees. Jamie Sparks, Director, presented each with a gift on behalf of the Library. Linda and Elisabeth's terms will be completed on June 30, 2025.

**Director's Report: Building & Technology:** The west A/C unit required service repair on May 12<sup>th</sup> and once again on May 30<sup>th</sup>. The unit had an issue with 'low pressure' causing it to lock out and could not adequately cool the building. A new switch was installed on June 4<sup>th</sup>.

The (TAP) Transportation Alternative Program Grant is likely to begin construction this fall and be completed in the summer of 2026.

**Technology:** The library experienced minor technology issues with Horizon when it was down for several hours on June 3<sup>rd</sup>. The library's new website is up and running with a few issues. The library also experienced a power surge during a storm on June 4<sup>th</sup>.

**Staff & Volunteers:** Some of the library's part-time staff will be helping throughout June and July during the Summer Reading Program.

**Continuing Education, Meetings, and Library Goals: Professional Development:** Kaylee Daniel: 'Adult Programs in the Library'; Kristen Whisnant: Baker & Taylor CATS Graphic Novel Webinar; Jamie Sparks & Stephanie Sneed: De-Escalation Training with City of Sedalia Police Department.

**Collection and Materials:** Graphic Novels are now in their own collection code on the monthly statistical report. **Statistical Report Notes for May, 2025:** Comparisons to last year of May,

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2024 was 5046 to May, 2025 was 5114, an increase of 68 circulated materials. Month to month comparisons with April, 2025 of 4679 to May, 2025 was 5114, an increase of 435 circulated materials. Goals were met beating circulation totals from May 2024. National Donut Day was observed with an offering of fresh-made donuts to patrons on June 6<sup>th</sup> celebrating the circulation goal.

**Programming and Outreach: Adult Programs:** Monthly Book Clubs had a total of 10 participants; Adult Outreach is currently serving 46 homebound readers. Adult Passive Programs included a Plant Swap and Mandala Adult Coloring. 56 patrons received services through Adult Services during the month of May. **Excel Adult High School Program:** The Library hosted a graduation reception honoring four graduates and their families on June 2<sup>nd</sup>. **Children's Programs:** The Boys & Girls Club Library Sign-Up and Storytime was on May 8<sup>th</sup>; Pettis County R-V Kinderstart visited the library on May 13<sup>th</sup>; Broadway Preschool visited on May 14<sup>th</sup>. Program totals for May in the Children's Dept. were 51 Children and 25 Adults. Children's Passive Program/Skills included Mother's Day Flower Pots and Matching Games.

**News & Marketing:** A Summer Reading Ad was in the *Sedalia Democrat* on May 23<sup>rd</sup> and May 30<sup>th</sup>. **Community Engagement:** Our Library was represented at the Farmer's Market on May 30<sup>th</sup>. Crafts were offered with close to 75 children participating. ReMax of Sedalia gave a donation to the Sedalia Public Library Foundation.

**Committee Reports:** none

**Unfinished Business: New Board Members:** The Board of Trustees will be welcoming two new members next month. Replacing Elisabeth Tessone's seat is Dr. Kathryn (Katie) Stanley-Dietzman. Replacing Linda Sundy's seat will be Virginia Kehoe. Both terms will begin July 1, 2025.

**New Business: New Website:** Jamie introduced the library's new website providing specific details on updated graphics and capabilities. Although there are a few minor 'bugs' to work out, the enhancements will provide exceptional library services to the community. The public can now donate to the Sedalia Public Library Foundation, online calendars are available for Meeting Room Reservations, Registration for Programs, Book Requests, etc., Updates will follow as Jamie and Kaylee work out some of the minor issues.

**Sedalia Public Library's Annual Report FY 2024-2025:** Jamie presented the 130<sup>th</sup> Annual Report for fiscal year ending March 31, 2025. Billie called for a motion to approve the annual report. **Motion:** Jackie Marshall moved that the Board accept the 130<sup>th</sup> Annual Report FY2024-25 as presented; seconded by Linda Sundy. All approved.

**Slate of Officers for Board Fiscal Year July 2025- June 2026:** Following a brief discussion, the Board of Trustees nominated the following as officers for the next fiscal year. President-Billie Dunn; Vice-President – Jackie Marshall; Sec.-Treas.- Dana Foster. **Motion:** Emily Schmidt moved to accept the nominations for FY25-26; seconded by Tessa Childers. All approved.

**Other Business:** none

**Public Comments:** none

With no further business to discuss, Billie called for motion to adjourn.

**Motion:** Linda Sundy moved the meeting be adjourned at 5:39 p.m.; seconded by Elisabeth Tessone. All approved. The next regular meeting will be Monday, July 14, 2025.

Respectfully submitted,  
Stephanie Sneed, Recording Secretary